



# HANNA OIL AND GAS COMPANY

P.O. BOX 1356 / HANNA BUILDING • FORT SMITH, ARKANSAS 72902  
479-782-8808 • FAX 479-782-1343

**MAKE THIS THE LAST PIECE OF PAPER YOU RECEIVE FROM US!**

Dear Interest Owner:

**If you already participate in direct deposit or are not interested, please disregard this letter.**

If not, please take this opportunity to **sign up for free Direct Deposit** via Automated Clearing House (ACH) (US accounts only). It's as easy as 1-2-3:

- 1) complete the enrollment form on the back of this letter,
- 2) attach a voided check
- 3) scan/email the form to [ownerrelations@hannaog.com](mailto:ownerrelations@hannaog.com), or fax the form to **479-782-1343**, and done!  
You can also mail it to the PO Box at the bottom of the form.

ACH benefits to you as an owner are:

- Quicker access to your funds, with increased security.
- No lost, delayed, or stolen mail, or counterfeited checks!
- Go green and go paperless!

We have partnered with EnergyLink to provide an Owner Relations Online System where you may obtain your check detail and other owner information, free of charge, via a secure internet website 24 hours a day, 7 days a week. Upon receipt of your ACH request, a letter will be sent to you providing you with your User ID and Password, which you can use to view and print your check detail. You can then log on to the Hanna Oil and Gas website at <http://www.hannaog.com/owner-royalty-relations/>. Along with viewing and printing the statements, you may also elect to have the information automatically emailed to you each month as new detail is available. We will no longer send a paper check detail each month if you choose Direct Deposit.

Please note, you will continue to receive a check while we process your ACH request, which may take up to 30 days. If you have any questions about the ACH enrollment process, visit the Owner Relations tab on our website or you can contact Tammy Freeze by phone at 479-424-3287, or by email at [tfreeze@hannaog.com](mailto:tfreeze@hannaog.com).

**\*\*\* PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO UPDATE YOUR ADDRESS AND OTHER CONTACT INFORMATION. Return of mail, such as 1099 will result in a suspension of the account until this information is updated.\*\*\***

Thank You,

Hanna Oil and Gas Company

## DIRECT DEPOSIT ENROLLMENT FORM

I hereby authorize Hanna Oil and Gas Company (HOG) to send revenue proceeds via Direct Deposit. The authorization is to remain in force until HOG has received written authorization from the undersigned terminating or changing this authorization. I understand I will continue to receive a check while the direct deposit request is processed. *This may take up to 30 days.*

Request Type:       New Application       Request Change       Request Cancellation

Owner Name:

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Owner Number: \_\_\_\_\_ SS # or Fed Tax ID: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

\*Routing Number: \_\_\_\_\_ \*Account Number: \_\_\_\_\_

Account Type:  Checking       Savings

**\*Please attach a voided check to this form to insure correct information is added to account.**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Print: \_\_\_\_\_ Print: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

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**Please return completed form using one of the following methods:**

Email: [ownerrelations@hannaog.com](mailto:ownerrelations@hannaog.com)

Fax: 479-782-1343

Mail: P. O. Box 1356, Fort Smith, AR 72902