

## HANNA OIL AND GAS COMPANY

P.O. BOX 1356 / HANNA BUILDING • FORT SMITH, ARKANSAS 72902 479-782-8808 • FAX 479-782-1343

Dear Interest Owner:

Hanna Oil and Gas Company is pleased to offer efficient and prompt receipt of your revenue payments by Direct Deposit via the Automated Clearing House (ACH) electronic transfer system. This service is provided for your convenience at no cost. ACH payments are only available for accounts drawn within the United States.

ACH benefits to you as an owner are:

- No cost for the service.
- Quicker access to your funds.
- Mail delays will be eliminated.
- Payment is deposited automatically into your account without interruption due to travel, illness, etc.
- Increased security by utilizing the Automated Clearing House (ACH) payment system.
- Less paper.

To sign up, please complete the enrollment form on the back of this letter, attach a voided check and mail or fax the form to the address on the bottom of the form.

We have partnered with JIBLink to provide an Owner Relations Online System where you may obtain your check detail and other owner information, free of charge, via a secure internet website 24 hours a day, 7 days a week. Upon receipt of your ACH request, a letter will be sent to you providing you with your User ID and Password, which you can use to view and print your check detail. You can then log on to the Hanna Oil and Gas website at <a href="http://www.hannaog.com/owner-royalty-relations/">http://www.hannaog.com/owner-royalty-relations/</a>. Along with viewing and printing the statements, you may also elect to have the information automatically emailed to you each month as new detail is available. We will no longer send a paper check detail each month if you choose Direct Deposit.

Please note, you will continue to receive a check while we process your ACH request, which may take up to 30 days. If you have any questions about the ACH enrollment process, visit the Owner Relations tab on our website or you can contact Jackie Clotfelter by phone at 479-782-8808 or by email at <u>iclotfelter@hannaog.com</u>.

## If you have already elected to participate in direct deposit for this owner number OR you are electing NOT to receive direct deposit, <u>please disregard this letter</u>.

Thank You,

Hanna Oil and Gas Company

## DIRECT DEPOSIT ENROLLMENT FORM

I hereby authorize Hanna Oil and Gas Company (HOG) to send revenue proceeds via Direct Deposit. The authorization is to remain in force until HOG has received written authorization from the undersigned terminating or changing this authorization. I understand I will continue to receive a check while the direct deposit request is processed. *This may take up to 30 days.* 

Request Type:	New Application $\Box$	Request Change 🗆	Request Cancellation
Owner Name:			
Owner Number: _		SS # or Fed Tax ID:	
Owner Address: _			
Phone Number: _			
Email:			
*Routing Number	*Acc	count Number:	
Account Type:	Checking 🗆 Savings		
* <u>If you are unsure</u>	e about what information to	o include, you may attach a vo	pided check to this form.
Signature:		Signature:	
Print:		Print:	
Date:		Date:	

Upon receipt of your ACH request, a letter will be sent to you providing you with your User ID and Password. You can then log on to the Hanna Oil and Gas website at <u>http://www.hannaog.com/owner-royalty-relations/</u>. Along with viewing and printing the statements, you may also elect to have the information automatically emailed to you each month as new detail is available. We will no longer send a paper check detail each month if you choose Direct Deposit.

Please return completed form using one of the following methods: Email: <u>ownerrelations@hannaog.com</u> Fax: 479-782-1343 Mail: P. O. Box 1356, Fort Smith, AR 72902